

TRAILS PROJECT DETAILS

Please check which program(s) for consideration

☐ OHVIF

☐ RTE

ORGANIZATION INFORMATION		
Organization:		Date:
Organization Mailing Address (include postal code; as listed in the Registry of Joint Stocks):		
Project Title:		
Trail Name (or Route where applicable):		
Project Location Coordinates:	Northing:	Easting:

Organization Contact 1	Organization Contact 2
Name:	Name:
Title:	Title:
Phone:	Phone:
Email:	Email:

PROJECT OVERVIEW
Project Description: Provide a detailed description of the project (where, what the project includes, steps that need to be taken to complete the project, etc.). Please attach before pictures of the work location. Please attach a separate document if more space is required

How will this project positively impact the trail and/or trail community?

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BUDGET SUMMARY – Estimated Project Value Summary

Item	Description	Cost
Estimated Project Value		\$ 0.00

Applicant Contributions

Applicant Contribution	Source
Cash Available for Project	
Donated Material	
Donated Labour	
Donated Equipment	

Other Source of Funding - please provide other funding program(s) being considered, do not include OHVIF and RTE.				
Plan to apply	Application Submitted	Funding Approved	Agency	Program/Comments
☒ Check the box that applies				
☐	☐	☐	Federal	
☐	☐	☐	Provincial	
☐	☐	☐	Municipal	
☐	☐	☐	Trans Canada Trail (TCT)	
☐	☐	☐	<i>Atlantic Canada Opportunities Agency (ACOA)</i>	
☐	☐	☐	Other (specify)	
☐	☐	☐	Other (specify)	
Estimated start date of the project:			Estimated end date of the project:	

☐ **We acknowledge that this information may be shared with CCTH, OHVIF and other funding partners.**

Deadline for Expression of Interest Submission for the 2027-28 fiscal year is 11:59 pm, November 1, 2026.
Submit your complete EOI to one of these addresses
ccthtrailgrants@novascotia.ca or ohvif.application@novascotia.ca

OHVIF & RTE APPLICATION CHECK LIST - please review carefully	
✓	Items should be included in your application or as supporting documents
OHVIF Required Documents; if not submitted at the time of application the file will be considered incomplete and NOT eligible for funding in the 2027-28 fiscal year.	
☐	▪ Evidence of landowner permissions; private, municipal, or crown land (for Crown LOA first page showing LOA number and last page showing map)
☐	▪ If the trail project is located on crown land, you must have proof of project approval. Written authorization (email or letter) for the specific project must be provided by either: Department of Environment and Climate Change, Public Works OR Department of Natural Resources
☐	▪ Letter of endorsement from the associated Provincial OHV/Trail organization (SANS, ATVANS, NSORRA, NS Trails). Demonstrating support for the project, member of good standing and covered by association insurance policy (min \$5,000,000). If you wish to be considered for funding greater than \$50,000 and/or 50% of the costs due to high overall cash outlay
☐	▪ Proof of liability insurance for a minimum of \$5,000,000, if not included in the endorsement letter
☐	▪ Project Budget including detailed cost breakdown, projected revenues and sources and all in-kind contributions
☐	▪ Where applicable, architectural and/or engineering drawings if not included in the contractors' quote
☐	▪ Two quotes
☐	▪ Map of appropriate scale showing regional trail network. Identify location of work
RTE Required Documents; if not submitted at the time of application the file will be considered incomplete and NOT eligible for funding in the 2027-28 fiscal year.	
☐	▪ A letter/email from Municipal staff acknowledging awareness of the applicant, the project, and details of any Municipal involvement regarding funding and/or contribution assistance and how this project connects to municipal priorities.
☐	▪ Evidence of landowner permissions; private, municipal, or crown land (for Crown LOA first page showing LOA number and last page showing map)
☐	▪ If the trail project is located on crown land, you must have proof of project approval. Written authorization (email or letter) for the specific project must be provided by either: Department of Environment and Climate Change, Public Works OR Department of Natural Resources
☐	▪ Project Budget including detailed cost breakdown, projected revenues and sources and all in-kind contributions
☐	▪ Where applicable, architectural and/or engineering drawings if not included in the contractors' quote
☐	▪ Two quotes
☐	▪ Map of the trail, identify the work location
OHVIF & RTE if the following supporting documents are provided the group may receive additional points during scoring	
☐	▪ Before photos showing the specific work location and existing conditions
☐	▪ If applicable, proof of approval by regulatory bodies and compliance with local by-laws, building codes, trail and riding area construction guidelines. Regulatory bodies may include; Local Municipal Unit, NS Department of Public Works, NS Department of Agriculture, NS Department of Communities, Culture, Tourism and Heritage, NS Department of Fisheries and Aquaculture, Fisheries and Oceans Canada, Navigable Waters - Coast Guard, NS Power
☐	▪ Any other supplemental details