

Trails Strategy Coordinating Group Member

Responsibility

- The responsibility of every TSCG member is to work together to advance the implementation of the *Shared Strategy for Trails in Nova Scotia*.

Representation

- All members will serve the TSCG and its purpose to advance the implementation of the *Shared Strategy for Trails in Nova Scotia*.
- They will also represent the perspectives of his/her own organization or regional area. All members are expected to serve on the TSCG in a spirit of collaboration, compromise and negotiation on all issues and topics.
- Is expected that every member will report fairly and regularly and support a communications plan that shares the work and progress of the committee.

Accountability

- The TSCG is collectively accountable to its members, the Nova Scotia Trails Federation, and the Interdepartmental Committee on Trails (ICT). They are accountable for the TSCG's performance in relation to its mission and objectives, and for the effective advancement of the *Shared Strategy for Trails in Nova Scotia*.

Authority

- Individual TSCG members have no authority to direct staff or to speak on behalf of the TSCG or the ICT or its members, unless given such authority by the TSCG.

Time Commitment

- Eight hours a month (meetings, preparing for meetings, communications and committee meetings)

Appointment

Some TSCG members shall be appointed by their organization:

- 3 positions to be named by NS Trails
- 2 positions to be named by the provincial OHV community
- 3 positions to be named by the ICT

- TSCG will hold an open application process for the trail's community designates and the senior municipal positions

- Mi'kmaq community designates to be named by the Assembly of Mi'kmaq Chiefs

- *Appointments shall be made in writing. Before the member is entitled to participate as a voting member of the committee a signed copy of the **Member's Agreement** must be submitted.*

Term of Office

- TSCG terms will be staggered and will be approved by the TSCG co-chairs. Terms will be a maximum of three years, renewable once.

Principle Duties

Every member of the TSCG is expected to do the following:

- Prepare for and participate in regular meetings
- Serve on at least one committee or working group
- Listen to others' views, advocate their own, identify common interests and alternatives, and be open to compromise
- Support governance decisions once made
- Participate in the review of the TSCG mission and objectives and in the development of a work plan
- Help monitor the performance of the TSCG in relation to its mission, objectives, and values
- Abide by the Member's Code of Conduct, Conflict of Interest and other policies that apply
- Participate in the development of the annual budget and monitor the financial performance of the TSCG in relation to it
- Keep informed about community issues relevant to the mission and objectives of the TSCG

Qualifications

The following are considered key job qualifications:

- Knowledge of the trails community
- Commitment to the *Shared Strategy for Trails in Nova Scotia* and its strategic directions
- A commitment of time
- Openness to listening and learning

Removal of a Board Member

- A member may be removed from the TSCG by majority vote for not following the code of conduct or other policies that apply to members.
- Being absent from three consecutive meetings without notice and reasonable cause will result in the automatic removal from the TSCG unless otherwise determined by a decision of the TSCG.